



**Finance Committee  
of the  
Livingston County Board  
Meeting Agenda**

Marty Fannin, Chair  
Seth Welch, Vice Chair

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Tuesday, September 2, 2025 @ 6:00pm  
Historic Courthouse Committee Room  
112 W. Madison St.  
Pontiac, IL

[www.livingstoncountyil.gov](http://www.livingstoncountyil.gov)

1. Opening
  - a. Roll Call
  - b. Approval of Agenda
  - c. Approval of Minutes
2. Business to Come Before the Committee
  - a. FY2026 Budget, Capital Requests & Levies
  - b. Finance Report
  - c. Other Business as Needed (Discussion Only)
3. Review and Approval of Bills
4. Public Comment
5. Adjournment

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF AUGUST 5, 2025

Committee Chair Marty Fannin called the meeting to order at 6:00 p.m. in the Committee Room of the Historic Courthouse.

Present: Marty Fannin, Gerald Earing, Michael Haag, Steven Lovell, William Mays, Paul Ritter

Absent: Seth Welch

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Public Defender Marinna Metoyer, IT Administrator Jon Sear, Highway Engineer Clay Metcalf, Treasurer Nikki Meier, Probation Director Ron Baker, County Board Members James Carley, Robert Weller, Gina Manker

Fannin called to amend the agenda, requesting that the Sheriff's FY2026 department requests be moved to follow Information Technology. *Motion by Ritter, second by Haag to approve the agenda as amended.*  
**MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the July 8, 2025 meeting. *Motion by Haag, second by Lovell to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

**FY2026 Departmental Requests –**

- **Highway – Capital Request:** Metcalf presented a capital request for \$400,000 to replace the roof of the existing maintenance building. He noted that a letting was held for the replacement of the roof on the maintenance building; however, the bid received came in over what he was anticipating to spend. Metcalf is meeting with the architect to explore alternative options to the originally proposed metal-over-metal roofing system. Currently his request for funding remains the same.
- **Information Technology – Capital Requests:** Sear reported that he is no longer requesting a server failover. Instead, he will explore the possibility of restoring an old server.

Sear presented a capital request to replace all firewalls (except for VCOM) at a cost of \$29,000. This amount includes three years of maintenance at no additional charge. Sear noted that many of the current firewalls will reach their end of life next year, but he will confirm and report back to the committee on each individually. Additionally, he is checking to see if the grant received by the Elections Department can be used to cover the cost of their firewall replacement.

Sear presented a capital request for \$123,000 to replace the Sheriff's laptops, which are beginning to fail. He stated that the replacements could be phased in over a three-year period. He also noted that the docking stations would need to be replaced, as they are model-specific.

- **Sheriff – Budget & Capital Requests:** Sheriff Bohm presented a capital request for the purchase of Axon Taser 10 units for both the Sheriff's Department and the Jail in the amount of \$226,282.80. The cost is broken down as \$146,938.80 for the Sheriff's Department and \$79,344.00 for the Jail. The package includes a five-year warranty, full installation, a two-day instructor course, unlimited training vouchers over the five-year contract, and cartridge replacements throughout the contract period. Bohm noted that the current tasers are failing, require battery replacements, and are no longer under warranty.

Sheriff Bohm reported a request to increase both the officers' and investigations overtime budget line to maintain the same number of hours as last year, accounting for recent salary adjustments.

- **Human Resources – Capital Request:** Harris presented a capital request for the purchase of TrueComp Benchmarking, a tool designed to assist in the analysis of compensation and benefits by providing comparables from local government agencies. Harris noted that other municipalities currently using the tool have provided positive feedback, stating that it offers consistently up-to-date comparables, is useful when evaluating new positions, and significantly reduces the time needed to compile this information manually.
- **Probation – Capital Request:** Baker presented a capital request for the purchase of a club cab pick-up truck. The vehicle would be used by management to attend meetings and trainings, as well as to assist with transporting individuals and items related to the Drug Court Housing Assistance Program. Baker noted that the department currently has two vehicles, both previously purchased using the probation fee fund. However, due to regulatory changes, the probation fee fund can no longer be used for vehicle purchases. In response to the discussion, Hartley inquired whether the probation fee fund could instead be used to contract movers. Baker stated he would look into that option and report back.
- **Public Defender – Budget Requests:** Metoyer requested a budget increase for the legal services of William Bertram. The committee expressed concerns about the proposed wage increase, noting that the quarterly report does not reflect an increased workload or show that he is meeting a substantial number of hours. Separately, Metoyer reported that she has hired a full-time Assistant Public Defender. As a result, she will no longer be utilizing the services of Maggie Clark, as the new hire will be assuming that portion of the workload.

**FY2026 Budget, Capital Requests & Levies** – Hartley reported that at the previous meeting the committee established a target budget goal of \$1.9 million for FY2026, with a maximum of \$2.1 million, including capital requests. She reminded members to complete the scoring sheet that she will be emailing to them, prioritizing each request, and to submit it to the County Board Office. By consensus, the committee agreed to schedule a special meeting on August 21, 2025, at 5:30 p.m. to review the requests and make final decisions.

**Finance Report** – The Committee reviewed a copy of the monthly finance report.

**Review & Approval of Bills:** The Committee reviewed the bills submitted. *Motion by Mays, second by Ritter to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

**Executive Session** – *Motion by Ritter, second by Haag to go into Executive Session pursuant to 5ILCS 120/2 (c)(1) – Personnel Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 7:48 p.m.  
Regular Session resumed at 7:59 p.m.

**Action Resulting from Executive Session** – Authorization to Exceed Mid-Point of M1 Classification.  
*Motion by Haag, second by Ritter to approve the request to exceed the midpoint of the M1 classification to \$78,000 as requested.* **MOTION CARRIED ON VOICE VOTE.**

*Motion by Ritter, second by Earing to adjourn.* **MOTION CARRIED WITH ALL AYES.** The meeting adjourned at 8:00 p.m.

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Jordan Uselding,  
Executive Assistant

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LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF AUGUST 21, 2025  
SPECIAL MEETING

Committee Chair Marty Fannin called the meeting to order at 5:30 p.m. in the Committee Room of the Historic Courthouse.

Present: Marty Fannin, Seth Welch, Gerald Earing, Michael Haag (arrived at 5:32 p.m.), Steven Lovell, Bill Mays

Absent: Paul Ritter

Also Present: Executive Director Alina Hartley, Finance Director Diane Schwahn, IT Administrator Jon Sear

Fannin called for any additions or changes to the agenda with none requested. *Motion by Mays, second by Earing to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

**FY 2026 Budget, Capital Requests & Levies:** The Committee reviewed capital and general fund requests that exceeded the allocated budget, along with the corresponding administrative and board member scoring charts. Requests were prioritized according to established scoring criteria. By consensus, the Committee approved the following items to be funded through the discretionary allotment.

Kennel Services	\$7,500.00
Copy Machine	\$2,000.00
Axon Tasers – Jail	\$79,344.00
Axon Tasers – Sheriff’s Dept.	\$115,000.00
Benchmarking Software	\$38,000.00
Squad Laptops	\$62,000.00
Firewalls	\$15,000.00
Boiler Valves	\$9,000.00
Chiller Repairs	\$15,000.00
Aircoil Tower Fan Repairs	\$5,000.00

**Public Comment** - The floor was opened for public comment.

*Motion by Mays, second by Lovell to adjourn.* **MOTION CARRIED WITH ALL AYES.** The meeting adjourned at 6:40 p.m.

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Jordan Uselding,  
Executive Assistant